



Request to Use Public Land

PLEASE READ THE INFORMATION ON THE REVERSE SIDE BEFORE COMPLETING THIS FORM

| A – IDENTIFICATION OF APPLICANT | | Client number (if already a client of the MRN): | |
|--|--|--|---|
| 1 | IDENTITY | FULL NAME OF INDIVIDUAL OR LEGAL PERSON (BLOCK LETTERS) | |
| | | Mr. <input type="checkbox"/> | Ms. <input type="checkbox"/> |
| 2 To be completed if the applicant is a legal person, an association or a group of individuals. | | | |
| REPRESENTED BY: | | POSITION | |
| FULL NAME OF REPRESENTATIVE | | | |
| 3 | TELEPHONE NUMBERS (Applicant or representative) | Home: | E-MAIL _____@_____ |
| | | Other: | |
| 4 | ADDRESS (Applicant or representative) | NUMBER | STREET |
| | | CITY | PROVINCE |
| | | Postal code: _____ | |
| B – NATURE OF REQUEST | | | |
| 1 | Check the box corresponding to the nature of your request: | Rental <input type="checkbox"/> | Purchase <input type="checkbox"/> |
| | | Authorization <input type="checkbox"/> | Easement <input type="checkbox"/> |
| | | Exchange <input type="checkbox"/> | Other _____ |
| 2 | How do you use or intend to use the land? (e.g. construction of a cottage, rough shelter, residence, commerce or outfitting operation, to expand a plot of land in order to comply with municipal standards, etc.) | | |
| _____ | | | |
| _____ | | | |
| 3 | For what purposes are you making this request? | Private <input type="checkbox"/> | Commercial <input type="checkbox"/> |
| | | Industrial <input type="checkbox"/> | Community <input type="checkbox"/> |
| | | Public use <input type="checkbox"/> | |
| If you are applying to purchase land for expansion purposes, please attach a copy of your property deed. | | | |
| C – LOCATION AND SIZE OF LAND REQUESTED | | | |
| Please provide the following information as applicable and attach a sketch, section of topographic map or digital file. | | | |
| 1 | Designation on cadastre of Québec | | |
| | Number of renovated lot (number above 1,000,000): _____ | | |
| 2 | Designation on non-renovated cadastre | | |
| | Township, seigniory, parish or basin: _____ | | |
| | Range, block, undivided territory: _____ | | |
| Lot, parcel, part: _____ | | | |
| 3 | Other information | | |
| | Map sheet: _____ | | |
| | Name of water body: _____ | | |
| | Municipality or RCM: _____ | | |
| 4 | Coordinates: GPS <input type="checkbox"/> or Other <input type="checkbox"/> | | |
| | Datum: NAD27 <input type="checkbox"/> NAD83 <input type="checkbox"/> | Projection: UTM <input type="checkbox"/> MTM <input type="checkbox"/> | Time zone: _____ |
| | North: _____ | East: _____ | or Latitude: _____ Longitude: _____ |
| 5 | Dimensions | | |
| | Width (metres): _____ | Depth (metres): _____ | Area (square metres): _____ |
| D – ADDITIONAL DOCUMENTS | | | |
| Please submit any other relevant documents to support your application. | | | |
| _____ | | | |
| _____ | | | |
| E – DECLARATION | | | |
| I declare that I have read and understood the information on the reverse side of this form and that I have provided true and accurate information. | | | |
| _____ | | _____ | |
| SIGNATURE | | Year Month Day | |

INFORMATION

1. Personal information is collected for the purpose of enforcing the laws, regulations and programs under the authority of the Minister of Natural Resources.
2. The MRC Pontiac will only issue a lease to one individual or one incorporated legal person. In the case of a group of individuals, a representative must be appointed and the lease will be issued in that representative's name. It is up to the members of the group to come to an agreement among themselves.

In the case of a lease for a non-profit community purpose, the applicant must be a legal person.

3. A non-refundable processing fee of \$113 plus GST and QST (\$129.92) is required at the time of application. This fee can be paid in cash or by cheque or money order payable to the MRC Pontiac.
4. An administration fee of \$1045 plus GST and QST will be required for the rental or purchase of land in the domain of the State, the exchange of land or the granting of any other right with the exception of an authorization for the construction of a road other than a forest or mining service road, a parking lot, a rest area without services or a boat launch access road.
5. An administration fee of \$343 plus GST and QST (\$394.36) will be required for the examination of an application to rent or purchase land of more than one hectare for commercial or industrial purposes.
6. The above-mentioned fees will be adjusted and rounded off to the nearest dollar on April 1st each year based on the changes in the average consumer price index for the preceding year, using the index established for the whole of Québec by Statistics Canada.
7. For further information, please contact MRC Pontiac.
8. The completed form must be signed by the applicant and returned to the following address:

MRC Pontiac
602 Hwy 301, North
Campbell's Bay (Québec)
J0X 1K0

FOR MRC PONTIAC USE ONLY

| | |
|--|---|
| File no.: | Client no.: |
| Water body or project: _____ | Map sheet: _____ |
| Application fees paid: Yes <input type="checkbox"/> No <input type="checkbox"/> | Payment method: Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Money order <input type="checkbox"/> |
| Notes: _____ _____ | |